



HEALTH CARE UPDATE

ANSWERS TO YOUR QUESTIONS ABOUT THE T4 INFORMATION SLIP

CUPE files grievances over WRHA's failure to seek permission for electronic T4s

WHAT IS A T4 INFORMATION SLIP?

A T4 slip is part of your income tax filing. It provides information on how much your employer has paid to you as an individual employee in a calendar year. The slip shows wages, deductions, taxable benefits and allowances.

Employers are required to provide a T4 information slip to every employee who has received income or benefits. The deadline for employers to provide your T4 for 2016 is February 28, 2017.

WHY DO I NEED A T4?

Employees are required by the Canada Revenue Agency (CRA) of the Government of Canada to submit the information from their T4 as part of their tax filing for the year. More information is available on the CRA website: <http://www.cra-arc.gc.ca>

HOW DO I GET MY 2016 T4?

The Employer's Human Resources Shared Services (HRSS) is only issuing electronic copies of T4s, unless you request a paper copy.

CUPE has filed a grievance on this matter as the Employer, in accordance with CRA rules, is supposed to obtain consent from each employee **before** sending an electronic copy. They are not doing so.

I WANT A PAPER COPY – HOW DO I GET ONE?

The Employer has responded to CUPE stating that members that wish to have a paper copy of their T4 sent to them for the 2016 tax year should contact HRSS to request one as soon as possible:

Phone: 204-940-8500

Email: wrha_payroll@wrha.mb.ca

When you contact HRSS, ask for an incident number and let CUPE know if you have any difficulties.

Watch for further updates on the status of our T4 grievance.

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